

ELN Co-Chair Sample Commitment Calendar

2018						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3 ELN Full Team Meeting -2 hour meeting -Occurs Bi-weekly	4 ELN Co-Chair & CivicAction Staff Touch Base -Phone meeting -1 hour -Occurs Bi-weekly	5	6	7
8	9	10	11	12 Canadian Club Lunch -Optional Professional Development Opportunity -1 hour lunch	13	14
15	16 ELN Event -Evening Event -3 hour event -Occurs once/month	17	18	19	20	21
22	23	24 ELN Full Team Meeting -2 hour meeting -Occurs Bi-weekly	25 ELN Co-Chair & CivicAction Staff Touch Base -Phone meeting -1 hour -Occurs Bi-weekly	26	27	28
29	30	1	2	3 CivicAction Board Meeting -In-person meeting -4 hour meeting -Occurs quarterly		